

## McLaughlin Garden Program and Tour Registration Information and Cancellation Policy

### Programs

- ✠ Due to the small class size of many of our workshops, payment is due in full upon registration
- ✠ Registration for a workshop or class is guaranteed only when payment has been received.
- ✠ We will gladly refund your payment minus a \$5 processing fee should you need to cancel your registration up to 72 hours in advance of the scheduled program
- ✠ No refunds are available for cancellations made less than 72 hours before the scheduled program
- ✠ In the event that the McLaughlin Garden cancels a program, refunds will be made in full

### Tour Groups

- ✠ We request tours be booked at least two weeks in advance. Please contact the Garden for a Group Registration Form and return it to reserve your tour.
- ✠ We conduct tours rain or shine. Please advise your group to dress accordingly.
- ✠ Please ask your group to park at McLaughlin Garden gate on Western Avenue. Please walk down Main Street to the McLaughlin Barn door where your docent will meet you. Bathroom facilities are located in the House.
- ✠ Other polices apply to groups booking food & beverage services, educational programs, etc. Our Program Coordinator will assist you with these.

### Payment Methods

- ✠ We accept cash, checks, Visa/Mastercard, Discover and Purchase Orders.